

PEI Provincial Council CWL Subsidy Guidelines for 2017

The PEI Provincial Council has set up a budget of \$1500.00 with a maximum limit of \$250.00 being allotted per parish council. This would allow for six subsidies. It would be ideal for councils to come together with other councils in your area and work on projects that would help fellow members celebrate our theme “*Inspired by the Spirit, women respond to God’s call*”. Projects could be as simple as having guest speakers on this theme. After hearing these speakers, discussions could follow and ideas could be shared on how we can concretely celebrate this theme. The project and ideas are yours; this is only one suggestion.

1. Requests for funding will be evaluated on an individual basis by the PEI Provincial Council.
2. Requests for funding for the following purposes will be considered:
 - * To assist councils in their work on our theme “*Inspired by the Spirit, women respond to God’s call*”
 - *to assist parishes in coming together with other parish councils and come up with ideas and actions that can be taken in the area of the theme’s provincial focus which is palliative care
 - * To promote League development through working together for the good of all our brothers and sisters
3. When planning a workshop consideration should be given to:
 - * The objects of the Catholic Women’s League
 - * The leadership development of the CWL members
4. The following steps must be followed when applying for a subsidy:
 - * Estimate the amount of subsidy required to effectively conduct the workshop or event
 - * Complete the application form and submit a project outline and then forward to Provincial President for approval by the PEI Provincial Council. **Submission deadline – May 31, 2017**
 - * The Provincial Council will notify the council re their request

As soon as possible after the workshop/event, a follow up summary must be completed (including all receipts) and forwarded to Provincial Council President.

The PEI Provincial Council is responsible for ensuring that the subsidy requested is valid and reasonable.

100% funding is available within budget limitations of \$250.00

All councils are eligible to apply.

The Provincial Council of The Catholic Women's League of Canada Application for Subsidy 2017

The application should be submitted for consideration by May 31, 2017 and the event must take place before December 31, 2017.

Name of council applying for subsidy: _____

Total amount of subsidy requested: \$ _____

Workshop title or event planned: _____

Place: _____ Date _____

Parish councils participating: _____

The Provincial Subsidy will cover expenses for:

- 1) Guest speaker or resource persons
- 2) Hall rental, resource material/equipment, photocopying, etc.

Projected expenses:

\$ _____

\$ _____

\$ _____

Other expenses (provide details):

\$ _____

Total amount of subsidy requested \$ _____

Complete the application form and attach an outline of the workshop or event planned. The application form must be forwarded to the Provincial President Irene Gallant (address below) for review and approval of the PEI Provincial Council. Deadline date for submission of application is May 31, 2017. The PEI Provincial Council will notify the parish president and a cheque for the amount requested up to \$250.00 will be sent to the treasurer.

Name of Council Treasurer: _____

Address: _____

Following the workshop or event, please send a summary of the workshop or event with your expense claim to the Provincial Council President.

Signature of parish president: _____ Date: _____

Address: _____

Phone Number: _____ email: _____

Provincial President's address:

Irene Gallant

19 Barrymore Court, Charlottetown, PE, C1A 8C6

